

Sutton Public Library

Homebound Delivery Service Policy

The Sutton Public Library offers a homebound delivery service to patrons of any age who are unable to visit the Library. 'Homebound' is defined as being generally confined to one's residence either temporarily, due to illness or accident, or permanently due to disability, age, or other mobility issues. Service is also provided to caregivers of homebound residents.

An application for Homebound Service will be filled out either at the Library or during the first home visit. Patrons applying for homebound service must also apply for a Sutton Public Library card if they do not already have one.

Patrons registered for homebound service may call or email the Library to request titles, or they may request that a staff member or volunteer select materials based on the patron's reading preferences as specified on the initial Homebound Service application form. Homebound patrons can borrow books, DVDs, magazines, audio books or any other circulating library item.

Library materials will be delivered to a homebound patron's residence by library staff members or volunteers. Delivery service will be scheduled at the mutual convenience of staff and/or volunteer and patron, generally once every 2 weeks. Patrons requesting these services must provide a safe and appropriate environment for staff members or volunteers who make deliveries to their homes. Patrons must protect all library materials while in their custody.

Homebound delivery service will terminate when the eligibility or service requirements are no longer met or at the request of the patron, the patron's parent or legal guardian, or an individual with power of attorney to act on behalf of the patron.

Approved by the Board of Library Trustees, February 26, 2018