

## **Sutton Free Public Library Annual Report**

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2018 to June 30, 2019 to the Honorable Town Manager, Select Board, and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Joanne Geneva, Chair, Aidan Heffernan, Secretary and Elizabeth Kane, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

### **Statistics**

	FY15	FY16	FY17	FY18	FY19
Library materials owned	33,760	34,497	34,766	35,814	36,032
Circulation Transactions	73,914	74,548	61,977	57,095	57,874
Interlibrary Loans	17,542	17,635	16,494	15,331	16,676
Borrowers	3,800	3,781	3,848	3,889	3,481
Programs	276	284	343	395	408
Program attendance	2,750	2,618	3,416	4,438	4,811

The value of physical items circulated at the Sutton Library in FY19 was \$858,026 while the value of digital content circulated through OverDrive was \$159,180 for a total value of \$1,017,606!

### **News**

The Library received a \$10,000 grant from the Osterman Family Foundation for our Adulting 101 initiative for calendar year 2019. UniBank donated \$2,500 for our 2019 Summer Concert Series.

The Sutton Library continues to offer free delivery of books and other library materials to residents who are unable to visit the Library in person. Sutton residents of any age who are confined to their homes either temporarily, due to illness or accidents, or permanently, due to disability, age, or other mobility issues are eligible for homebound delivery. Services may also be extended to the in-home caregiver of a homebound patron.

Our seed lending library continues to serve the gardeners in our community. 67 packets of seeds were checked out of our seed lending library!

We continue to publish quarterly newsletters. The newsletters are available on our website as well as in paper copies available at the Library, Senior Center, and schools.

### **Monies Collected**

The Library collected \$1,707.31 in fines, \$426.74 for copies/faxes/print-outs, and received \$3,688.64 in donations.

### **Children's Programs**

370 children participated in the 2019 summer reading program. Summer reading raffles included items donated by West End Creamery, Cold Stone Creamery of the Shoppes of Blackstone Valley, Breezy Waterslides, Target, Wal-Mart and other regional businesses and museums.

247 year round programs included seasonal and regular storytimes, music and movement programs, school vacation week activities, Lego club, yoga, and STEAM programming. 3,546 children and their caregivers participated in these programs.

### **Young Adult Programs**

145 teens participated in the 2019 summer reading program. 68 year round programs including crafts, cooking classes, escape rooms, and book discussions. 288 teens and tweens participated in these programs.

### **Adult Programs:**

264 adults participated in the 2019 summer reading program. 93 programs for adults included book discussions at the Library and at the Sutton Senior Center, workshops, a monthly writing group, guest speakers, and educational classes. 977 people participated in these programs.

### **Organizations:**

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags, stoneware mugs, blankets, gift cards, and bookmarks. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the Ecotarium, Hall at Patriot Place, Isabella Stewart Gardner Museum, Roger Williams Park Zoo, Tower Hill Botanic Garden, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

### **Library Staff:**

The Library continues to be served by enthusiastic and dedicated staff members Ali Beaudette, Shannon Duffy, Matt Haas, Laurie Hayes, Pamela Johnson, Betsy Perry, Jamie Pohlman, and Chris Rice. This year we said farewell to library technician Neetha Vuppala who'd been with us for seven years.

**Trustees:**

The Board of Library Trustees met 11 times during FY19.

Meetings were held on the following dates:

July 23, 2018	February 25, 2019
September 23, 2018	March 25, 2019
October 29, 2018	April 22, 2019
November 26, 2018	May 20, 2019
December 17, 2018	June 17, 2019
January 14, 2019	

Joanne Geneva attended 11 meetings.

Aidan Heffernan attended 9 meetings.

Elizabeth Kane attended 10 meetings.

Visit the library website at [www.suttonpubliclibrary.org](http://www.suttonpubliclibrary.org) to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click through to the CWMARS catalog to check your account, renew materials, and request items. The library app is available for Apple and Android smartphones and provides easy access to our catalog, calendar, and virtual resources. Follow the Sutton Library on Twitter, Facebook, Pinterest, and Instagram to keep up with the latest happenings at your Library.

Betsy Perry, Library Director

Elizabeth Kane, Chair

Joanne Geneva, Secretary

Aidan Heffernan, Member-at-Large