

Sutton Free Public Library Annual Report

The Board of Library Trustees and Director of the Sutton Free Public Library respectfully submit a report for July 1, 2014 to June 30, 2015 to the Honorable Town Administrator, Board of Selectmen and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Elizabeth Kane, Chair, Joanne Geneva, Secretary and Elizabeth Fritz-Keyes, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

Statistics

	FY11	FY12	FY13	FY14	FY15
Library materials owned	36,973	43,975	37,537	32,820	33,760
Circulation Transactions*	105,068	80,571	72,771	70,215	73,904
Interlibrary Loans	9,578	14,940	15,812	19,291	17,542
Borrowers	3,648	3,826	4,030	3,965	3,800
Programs**	397	178	201	373	276
Program attendance	7,046	2,771	2,667	3,339	2,750

*Circulation transactions include checkouts, check-ins, and renewals. FY12 and forward reflects that a new circulation system was installed in mid-FY12 and a different manner of tracking statistics began.

**In FY12 and forward we stopped counting the weekly Drop-In Crafts as programs, thus the number of programs and program attendance dropped significantly.

News

During August 2014 and February 2015 the Library offered “Food for Fines” when patrons could bring in non-perishable food items for the Sutton Food Pantry in lieu of fines. Patrons were very generous in their donations and a significant amount of food was given to the pantry.

In January and February we had a ‘Blind Date with a Book’ event where patrons could take out a book whose identity was a mystery. Patrons had an opportunity to rate their book and win prizes.

We continue to publish quarterly newsletters. The newsletters are available on our website as well as in paper copies available at the Library, Senior Center, and schools.

The Library staff provides programming and outreach to the schools and senior center on a monthly basis. We are happy to be part of such a close-knit community and value our connections with these other departments and their patrons.

A committee was formed to assess the need for a new Library facility. The Library Building Needs Committee met monthly to facilitate the process outlined by the Planning and Design grant that was awarded to the Library by the Massachusetts Board of Library Commissioners.

Grants

- A generous grant from UniBank provided summer reading programs for children, teens and adults.
- The Library received a grant from Target for storytime supplies, a storyteller performance, Apple Tree Arts programming, and a family concert.
- The Sutton Cultural Council sponsored our summer reading kick-off program with Davis Bates and Roger Tincknell.
- The Library received a \$50,000 grant from the Massachusetts Board of Library Commissioners for the Planning and Design of a new library facility. The grant was matched with \$25,000 from the Library's state aid and trust funds.

Monies Collected

The Library collected \$2,377 in fines and received \$7,467 in donations.

Children's Programs

306 children participated in the 2015 summer reading program. Summer reading raffles included items donated by West End Creamery, Cold Stone Creamery of the Shoppes of Blackstone Valley, Breezy Waterslides, Target, Wal-Mart and other regional businesses and museums.

Year round programs included seasonal and regular storytimes, Apple Tree Arts music and movement programs, school vacation week activities, Lego club, chess club

Young Adult Programs

78 teens participated in the 2015 summer reading program. Year round programs included a yule ball, geek club meetings, teen crafts, and book discussions.

Adult Programs:

147 adults participated in the 2015 summer reading program. Other programs for adults included book discussions at the Library and at the Sutton Senior Center, workshops, a weekly knitting group, monthly writing group, and craft classes.

Organizations:

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags and unique greeting cards. The Friends utilize these monies to support children’s programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the Ecotarium, the Hall at Patriot Place, Roger Williams Park Zoo, Tower Hill Botanic Garden, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library’s circulation desk.

Library Staff:

In the summer of 2015 we were joined by two interns for the summer: Brittany Durgin, who is working on her Master’s Degree in Library Science at Simmons College and Jacob Lotter, a college student intent on pursuing a career in libraries. We appreciate the energy and enthusiasm that they brought to our summer.

This year Library staff attended the Massachusetts Library Association Conference in Worcester and Book Expo America in New York City. We are grateful to the Trustees and Town of Sutton for supporting us in our professional development.

The Library continues to be served by enthusiastic and dedicated staff members Alison Beaudette, Shannon Duffy, Pamela Johnson, Katarina Keown, Betsy Rajotte, Amanda Thornton, Gabrielle Tulloch, and Neetha Vuppala.

Trustees:

This year the Board said farewell to Cynthia Rielley. Joanne Geneva was elected to the Board of Trustees in May 2015.

The Board of Library Trustees met 11 times during FY15.

Meetings were held on the following dates:

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| July 14, 2014 | February 23, 2015 |
| August 18, 2014 | March 23, 2015 |
| September 22, 2014 | April 27, 2015 |
| October 20, 2014 | May 18, 2015 |
| November 17, 2014 | June 22, 2015 |
| December 15, 2014 | |

Elizabeth Fritz-Keyes attended 11 meetings

Joanne Geneva attended 1 meeting

Elizabeth Kane attended 11 meetings
Cynthia Rielley attended 7 meetings

Library Building Needs Committee:

The Library Building Needs Committee met 8 times during FY15.

Meetings were held on the following dates:

October 30, 2014	February 12, 2015
November 20, 2014	April 16, 2015
December 11, 2014	May 14, 2015
January 15, 2015	June 11, 2015

Dacia Fields attended 2 meetings
Korinne Fontaine-Hadad attended 5 meetings
Kelly Holbrook attended 1 meeting
Chris Manna attended 2 meetings
Betsy Rajotte attended 8 meetings
Kimberley Vaillancourt attended 8 meetings

Elizabeth Fritz-Keyes attended 1 meeting as a representative from the Board of Trustees.
Elizabeth Kane attended 2 meetings as a representative from the Board of Trustees.

Check out the library website at www.suttonpubliclibrary.org to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click over to the CWMARS catalog to check your account, renew materials, and request items. 'Like' the Sutton Library on Facebook at www.facebook.com/sutpublib to keep up with the latest happenings at your Library.

Betsy Rajotte, Library Director
Elizabeth Kane, Chair
Joanne Geneva, Secretary
Elizabeth Fritz-Keyes, Member at Large